



REQUEST FOR PROPOSAL
“IDENTITY AND WAYFINDING SIGNAGE”
RFP#2012-002

ADDENDUM #2

Any questions must be submitted to jdicenso@townofsurfsidefl.gov ; however, such questions shall not be submitted later than 5:00PM Wednesday, April 25, 2012.

QUESTIONS

1. With respect to existing signs that need to be removed, who will be responsible for that? ***The contractor is responsible. The Town may want to keep some of the signs and will advise the contractor in advance which ones it wants.***
2. Should a designated sign location have a conflict with underground utilities who will be responsible for moving them or picking a new sign location; example locations S-2, S-3, S-4 are bound to have conflicts? ***The Town's Public Works Director will handle any potential conflicts and designate a new location.***
3. If a state certified contractor has a Certificate of Exemption from Workers Comp., copy attached, does the contractor meet the Town's (responsible bidder) requirements? ***No.***
4. Are out of state contractors allowed to bid if they do not personally hold the required licenses' to pull permits in their own name. Under Florida state law no contractor may enter into a contract for services they are not licensed to pull permits and outsources the install to a Florida licensed firm is considered (Aiding & Abetting an unlicensed contractor) Section 489 Florida Statutes? ***No.***
5. During the inspection process will the building department work with the contractor to do multiple inspections during the installation phase an example contractor has dug 20 footer holes will one inspector be dedicated to those inspections for the day? ***No, when an inspection is called in the Town inspectors will respond as quickly as possible.***

6. How many permits will be required one for each sign or separate permits for each, please clarify city intent on non-illuminated signage. Permit fees; are they waived and if yes which ones? DERM & DEP Fees who will pay these? ***Depending on sign location multiple permits may be required. Town permit fees will be waived. Contractor is responsible for any DERM/DEP fees.***
7. Will the Town provide any “Mobilization funds” at the beginning of the contract? ***No.***
8. Will the Town provide the contractor with a staging area for materials and equipment? ***Yes.***
9. Will the Town stake all sign locations in advance to installation? ***Yes.***
10. Will the Town provide a pre-bid site tour for each sign location? ***Yes.***
11. Do you know how many FDOT signs are in the bid package and which ones are they. They will require a specific type of break-away footer. ***Any sign located on Collins Avenue, Harding Avenue and 96th Street will be in an FDOT ROW. FDOT approval will be required for many of the signs.***
12. On sheet 1.6 do you know the size of the existing footer and what type of footer it might be, caisson or mower pad? ***The existing footer on sheet 1.6 is 5’ long by 3’ wide and is a “spread” footer.***
13. In regards to your RFP on the wayfinding project you have indicated on the bid forms only “General Contractors” will be allowed to bid. We are a Florida State Certified Electrical Sign Specialty Contractor. General Contractors can hire ES State Certified contractor. Are you excluding electrical sign contractors from bidding this direct to the Town? ***No.***
14. Is there a certificate for Sales Tax supplied to bidders on behalf of the Town of Surfside for materials purchases? ***The Town’s sale tax exemption will not be utilized for materials in this case.***
15. Who/what is the expectation for Sea oats regarding the removal/install of beach walk signs? ***Contractor is to ensure that there is no disturbance to the sea oats.***
16. Is the installation/fabricator allowed to use the access road between buildings and beach walk path (entrance at 92nd St.) ***The installer/fabricator will be allowed on the access road but must be escorted on and off by a police officer.***
17. Clarification that Town of Surfside will bring power to gateway sign? ***Yes.***
18. Is this right to the footer? ***Yes.***

19. If not how many feet away will it be for each location? *N/A*
20. Sheet 1.6 of the drawings has the sign location for gateway sign S-26 believe its S-39 need clarification. ***Sign location should be S-39.***
21. Sheet 1.7 of the drawings has the sign location for gateway sign S-8 believe its S-6 need clarification. ***Sign location should be S-6.***
22. Who is responsible for removing existing foundations of the old signs? ***The contractor is responsible.***
23. Who is responsible for removing and replacing landscape, water sprinklers, and trees? ***The Town is responsible.***
24. Parking directional single pole signs are they in the landscape areas or are they in the sidewalk? ***Contractor will need to verify locations, 3-4 signs will be in landscaping, the rest in the sidewalk.***
25. What kind of parking permits do we need to have while we are doing the work? ***The Town does not issue parking permits to contractors. The Police and Public Works Departments will assist the contractor as necessary.***
26. Gateway signage location 5 -2 regarding landscaping being brought back after the sign is installed who is responsible? ***The Town is responsible.***